



SHRI VISHWAKARMA SKILL UNIVERSITY
(State University enacted under the Government of Haryana Act 25, 2016)

Date: 05 /01/2024

Advt. No. SVSU/ 2024/ Estt. / Cont./003

Offline applications are invited on the prescribed application form, available on the University website i.e. www.svsu.ac.in from the eligible candidates for appointment to the following post as under on contractual basis for 03 years. The last date for submission of the applications, along with enclosures is 26/02/2024.

Sr. No.	Name of the Post	Remuneration/Salary	No. of posts & Category
01	Joint Director	Consolidated Salary – Rs. 106,650/- pm	One (01) - UR

Abbreviations: UR- Un-Reserved, pm – per month

For detailed terms & conditions along with prescribed qualifications, eligibility criteria and selection criteria, please visit the University website www.svsu.ac.in

Applicants desirous to apply for the advertised post are required to send the duly filled application form along-with applicable fees and all the self-attested supporting documents in the sealed envelope (mentioning “Application for the post of Joint Director” on the top of Envelope) to the following address by closing date 26.02.2024 (Up to 5.00 PM). No application shall be considered after the closing date & time and no request in this regard shall be entertained.

**“The Assistant Registrar (Esttb.),
2nd Floor, Establishment Branch, Admn.Block
Shri Vishwakarma Skill University,
Village-Dudhola, Palwal,
Haryana- 121102”**

**-Sd-
REGISTRAR**

General Terms & Conditions (For all the posts)

1. The candidate must be citizen of India.
2. The application fees for the application is as under: -
 - **For General category - Rs. 1000/-**
 - **Others - Rs. 250/ (Scheduled Castes/ Backward Classes/ Ex-Service Men/ Women/ /EWS)**
 - **Physically Disabled - Exempted from fees**
3. The candidates belonging to the category of PH (PwD i.e. Person with Disabilities) will enclose necessary certificates with their application form from a Competent Authority in support of their claim of Disability. All such certificates should clearly mention the type of disabilities as defined in the Govt. letter dated 25.04.2018
4. The appointment shall also subject to directions issued by the Government of Haryana time to time regarding contractual appointment & no claim of regularisation/extension of contract shall be entertained.
5. The Application fee to be paid through demand draft from any commercial bank in favor of **Registrar, Shri Vishwakarma Skill University, Payable at Gurugram.**
6. Separate application form is required to be submitted offline for each post with prescribed fee.
7. Knowledge of Hindi/Sanskrit up to matric level is essential.
8. The required qualification and relevant experience etc. for eligibility shall be determined as on the last date of receipt of application.
9. All qualifications must be attained from recognized Board/Universities/Institutes. The Candidates who have obtained qualifications from any Board/University/Institution declared fake or not recognized by respective regulatory bodies shall not be eligible for consideration for any of the post advertised. Qualifications obtained through distance mode are not admissible for teaching posts in science and technology.
10. If a Grade Point System is adopted the CGPA will be converted into equivalent marks. Provide the relevant document of conversion of CGPA into equivalent marks along with application form.
11. The prescribed essential qualifications and experience indicated are bare minimum and mere possession of the same will not entitle any candidate to be called for written test/ teaching skill/ interview.
12. University may conduct written test/ skill test for shortlisting candidates if required.
13. The vacancy shown in advertisement is indicative and may increase or decrease at the discretion of the University at the time of selection. The University reserves the right not to fill the post advertised without assigning any reason.
14. No TA/DA is payable for attending any test/ interview.
15. As per Ministry of Human Resource Development Notification No. 44 dated 01-03-1995 published in Gazette of India edition dated 10-06-2015, the Degree obtained through open Universities/ Distance Education Mode needs to be recognized by Distance Education Council, IGNOU. Accordingly, unless such Degrees had been recognized for the period when the candidates acquired the relevant qualification, they will not be accepted for the purpose of Educational Qualification.
16. Application not supported with required application fee, self-attested copies of certificates/ testimonials will be rejected. Incomplete applications or the applications received without the prescribed fee or received after the last date of receipt of applications will be rejected and no correspondence will be entertained in this regard.
17. The period of experience wherever prescribed shall be counted only after obtaining the prescribed essential qualification. The experience certificate in support of the experience wherever prescribed should clearly reveal about the period of work, designation with pay scale/ pay band with grade pay/ pay level. The certificate must be supported with

- salary slip/PF statement/ Form 16/ Bank Statement or any other valid proof of salary paid as claimed in the certificate.
18. Concealment of facts or supply of wrong information will result in cancellation of candidature at any time in addition to legal action.
 19. The Candidates are advised to keep on visiting the website of the University for related updates including any corrigendum/addendum, date of test/ interview/ list of shortlisted candidates etc. Further, no information in respect of this advertisement shall be published in the newspaper.
 20. No correspondence what so ever will be entertained from the candidates regarding conduct/ result of Interview and the reason for not being called for Interview.
 21. A candidate found ineligible at any stage of selection/ norms his/ her candidature will summarily be cancelled.
 22. Kindly note that merely appearing in an interview shall not confirm any right of appointment/selection.
 23. The contractual staff will not be given the benefits of allowances, provision and gratuity etc as admissible to regular teachers & no such claim shall be entertained.
 24. In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after issuing the appointment letter, the University reserves the right to modify/withdraw/cancel any communication made to the applicant in this regards.
 25. The filled application form must be signed on each page by the applicant. Such signed copy of application form along-with all supporting self-attested documents should be sent at the following address by the last date: -

Last date to apply – 26/02/2024.

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Eligibility and Qualification/ Experience for Post

S. No	Name of Post(s) / mode of recruitment	No. of Post(s)	Consolidated Salary	Qualification/ Experience	Desirable
01.	Joint Director (Contract)	01	106,650/- pm	<p>(1) Master's Degree with at least 55% of the marks in Engineering, Management, Health- Care, Computer Science, Social Science.</p> <p>(2) A minimum of 15 years of teaching/Industry experience or experience in research at the University/National level institutions and/or research/policy papers. Contribution to educational innovation, design of new curricula and technology-mediated teaching Learning process.</p> <p>(i) An outstanding professional, with an exceptional accomplishment established in the relevant field, who has made significant contributions to the knowledge in the concerned/allied/relevant discipline, to be substantiated by credentials.</p> <p>(ii) Professional should have experience in any of the sectors viz. automobile, agriculture, apparel & textiles, IT&ITES, healthcare, Banking & Finance, retail, hospitality, electrical & electronics, construction, transport and logistics.</p> <p>(3) Knowledge of Hindi/Sanskrit up to Matric</p>	<p>a) An outstanding professional with complete knowledge of vocational education, skill development ecosystem and its stakeholders.</p> <p>b) Have in-depth knowledge and understanding of National Standard & Qualification Framework.</p> <p>c) Overall sectorial & Industry knowledge ability to analysis / collate demands and prepare a sustainable plan/models of skill programs / courses / work- study model and skilling framework.</p> <p>d) Establish national and international sectorial partnerships.</p> <p>e) Support in establishing digital courseware.</p> <p>f) Develop entrepreneurship development program.</p> <p>g) IT skills are mandatory.</p> <p>h) Preference will be given to postgraduate in management and Ex-servicemen/retired employee.</p>

17. Whether knowledge of Hindi/Sanskrit up to matric level: (Yes/No) enclosed the document*

18. Details of previous/ current employment: Give particulars below

Name of the Organization	Period of Service		Designation	Nature of duties performed	Area of Specialization	Monthly remuneration
	From	To				

* Additional sheet may be enclosed for any other details of experience Please attach your latest detailed C.V.

Please attach relevant documents in support of the above

19. State of Health : _____

20. If selected, specify the minimum joining time : _____ required

21. Mention your knowledge in the field of computer, automobile, agriculture, IT&ITES, apparel & Textiles, Healthcare, Banking & Finance retails etc. (A separate sheet may be attached, if required)

22. Name, address and contact numbers of two references with whom the Candidates has worked/ known in the last preceding five years:

1.

2.

23. Have you received any awards: (Yes/No), if yes, please provide the details:

I. Award received at the International level :

II. Award received at the National level :

III. Award received at the State level :

Name of the Bank: DD No. Amount:

Payable: Date of Demand Draft:

I hereby declare that all information given above are true, complete and correct. In the event of any information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirement of the relevant advertisement, my candidature may be cancelled, even after my appointment.

I undertake to abide by all the terms & conditions of the
University.

Date:

Name of the Candidate :

Signature of the Candidate: